



New Mexico Consortium of Academic Libraries

NMCAL Membership Meeting

February 6, 2013

1:00pm

Canyon Room

La Posada of Santa Fe Resort and Spa

Attendance: Ruben F. Aragon (NMHU), Rollah Aston (ENMU – Roswell), Gilda Baeza-Ortego (WNMU), Brian Bunnett (UNM Health), Dennis Davies-Wilson (UNM-Los Alamos), June Frosch (for Jerry Klopfer New Mexico Military Institute), Clyde Henderson (Navajo Technical College), Sharon Jenkins (NMSU - Alamogordo), Peg Johnson (SFCC), Jessica Jones (Northern New Mexico College), Mike Kelly (for Martha Bedard UNM), Kathleen Knoth (UNM-Taos), Norice Lee (for Elizabeth Titus NMSU), Barbara Lovato (UNM-Valencia), Lawrence Martinez (Luna Community College), Leslie Monsalve-Jones (Southwestern College), Akilah Nosakhere (NMSU- Carlsbad), Valerie Nye (IAIA), Tammy Powers (New Mexico State University – Dona Ana), Poppy Johnson Renvall (CNM), Christopher Schipper (SJC), Charley Seavey (Southwest Acupuncture College), Cecilia D. Stafford (NMSU – Grants), and Melveta Walker (ENMU).

Lunch was provided by Ebsco Publishing. Mike Crowe from Ebsco spoke about two new databases that are available: Latino-Hispanic Experience Digital Archives and the Native American Digital Archives. Ebsco is developing consortia purchasing information for NMCAL for these two products. Gilda thanked Ebsco for providing the lunch.

The business meeting was called to order at 2:30.

Agenda - Approved with amendments.

Welcome and Introductions – All proxy votes were noted: Mike Kelly for Martha Bedard, Norice Lee for Elizabeth Titus, and June Frosch for Jerry Klopfer.

Minutes from the August 2012 retreat - Approved unanimously.

Treasurer's Report – Tammy reported that not everyone received invoices for membership so only about half of the membership has paid. Tammy will send out a generic invoice to the NMCAL list. The treasurer's report was approved unanimously.

Legislative Committee Report and Legislative Day Logistics

- Ruben
 - Candy bars will be given to legislators on Library Legislative Day.
 - Beth Titus will be emailing a letter from Gilda to all of the legislators. The email will replace the printed letter that has been provided to legislators in the past.
 - The figures for FTE were provided to HED in January. HED will provide the actual amounts of the allocations for the GO Bond in the next couple of months.
- Melveta spoke about the need to have a marketing group as part of the legislative committee. A handout was provided to the membership that Poppy created outlining short stories from different academic libraries. This is an example of the things that might be useful to have on hand in the future. A marketing committee can work on something that legislators could receive continuously through the year - like a newsletter. A marketing committee could also provide information that is continuously available to the NMCAL members who may be meeting with legislators through the year.
 - Kathleen said a newsletter about libraries could also be sent to college and university presidents.
 - Ruben asked that the Executive Committee consider adding a marketing committee and discussing the issue at the April Meeting.
- What else is happening in academic libraries that legislators should be aware of?

- Melveta - Spoke about an upcoming library renovation project at Eastern. The goal is to have the project funded through the next round of GO Bonds.
- Cecilia - Spoke about a renovation project happening at UNM-Grants with current GO Bond funds. The renovation includes a new library classroom, new special collections reading room, and media room.
- Mike - Spoke about UNM's acquisition of the 3 millionth volume. UNM is taking the opportunity to celebrate the library and the collection that is funded by and used by New Mexico citizens.
- Kathleen - Spoke about HB 64 issues dealing with ERB and retirement issues. She also spoke about her concern that funds are being cut for developmental studies.
- The board discussed Kathleen's points and decided that the Executive Committee should investigate communication with the legislators about developmental studies and retirement issues.

GO Bond Progress Report

- Ruben spoke about a 2008-2010 NMCAL brochure. He asked the Executive Committee to consider creation of a new brochure or newsletter.
- Ruben asked the Executive Committee to consider how to spend the \$900K that the NMCAL membership agreed to use in a joint purchase.
- The Legislative Committee recommends that the Executive Committee consider the recognition of Linda Kehoe.
- Visitor, Joe Sabatini, reported about the legislative initiatives of public libraries. - There isn't a statewide initiative for public and tribal libraries this year at the legislature. There are a few capital outlay items for library projects. Joe recognized the important step NMCAL has made in setting aside 30% of GO Bond funds for consortia purchasing.
- Gilda thanked the Legislative Committee for all of their work.

Professional Development Committee Report

- Dennis reported that applications are coming in for the professional development scholarship. The deadline for applications is March 17th. The funding is for travel and/or accommodations to attend NMLA.

Resource Sharing Committee Report

- Cecilia reported that the committee is talking about ways of getting information from collection development librarians from all of the institutions to determine needs and priorities in sharing resources. They are going to draft a policy for the April meeting to present to the group. The desire is to move from vender-driven purchasing toward creating a list of NMCAL needs. The goal is to approach vendors with membership needs. Some of the Resource Sharing Committee's questions include: Who negotiates contracts? Does someone need to act as a fiscal agent?
- Melveta sent around a proposal for a consortia purchase of Web of Science. The information Melveta sent out is a proposal from Web of Science without any negotiation on the part of NMCAL.
- Statewide ILS
 - Sharon spoke about using the 30% GO Bond fund on a statewide ILS.
 - Norice spoke about the potential need to have the legislature fund an ILS.
 - Mike said an RFP is being drafted for a statewide ILS. The RFP will be drafted this spring and a decision about an ILS will be made this fall. He will make sure that Rebecca Lubas sends out ILS information to all of the NMCAL membership.
 - Melveta said there would be a regional meeting in March in Portales where one or more of the ILS vendors will present.

Old Business

- 501(c)3
 - Peg spoke about a letter she received from the IRS requiring NMCAL send in Articles of Incorporation. The NMCAL Articles of Incorporation are brief and do not include the information the IRS is requesting, but the NMCAL Constitution and Bylaws do include the information and statements requested by the IRS.

- A motion was made to change the title of the NMCAL bylaws to Articles of Incorporation and Bylaws. The motion was seconded and approved unanimously.
- Peg will send the appropriate paperwork to the IRS.
- Peg will contact the NMCAL webmaster about changing the documents online.
- Gilda thanked Ann Hamonds, Peg Johnson, and Brian Bunnett for working on the 501(c)3 documentation.

New Business

- NMLA
 - The next NMCAL meeting will be in April at NMLA in Albuquerque.
 - NMCAL Librarian of the Year, Dennis Davies-Wilson, will be honored at the NMLA conference.
 - Norice spoke about the NMLA keychain cards that can be used at Albertsons. 1% of purchases at Albertsons will go NMLA when the card is used.
- Gilda commended Norice for her appointment to the State Library Commission.
- Meeting with Public Library Directors
 - Gilda reported on the October meeting of public library directors. Public library directors wanted to know about NMCAL as an example organization as they work to form their own group of public library directors. Gilda said it sounds like they will form a consortium modeled after NMCAL.

Other Business

- Senator Morales
 - Gilda wasn't able to formalize an agreement with Senator Morales' office, but she is working with his staff and answering questions. Gilda and Devon Skeelee will be meeting with Senator Morales next week and she will have more information after that meeting. Senator Morales asked the NMCAL membership to provide multi-type library information, Gilda will be asking the membership for examples based on Senator Morales' needs.
- Public Relations
 - Chris will be sending out a letter asking for volunteer participation in a public relations/marketing committee.
 - Dennis said NMCAL should form a permanent committee for public relations and marketing. This will require a change to the NMCAL bylaws. There was a request that this bylaws change be placed on the April meeting agenda.
- Linda Kehoe
 - A motion was made to acknowledge Linda Kehoe for her work for the NMCAL membership. The motion was seconded and approved unanimously.
 - A motion was made to recognize Linda Kehoe's service to NMCAL in the form of a plaque at the April meeting. The motion was seconded and approved unanimously.
 - The membership had a discussion about the best place to recognize Linda Kehoe's service. Kathleen pointed out it would be good to recognize her in front of other legislators. A discussion continued on the need to have a newsletter from NMCAL that is sent to legislators. Linda Kehoe's recognition by NMCAL could be included in this type of newsletter.
- State Librarian, Devon Skeelee
 - There is a question about her role in NMCAL.
 - She is an ex-officio member of NMCAL. She should be at the business meetings.
 - Gilda said she would invite her to the next meeting and add her to the NMCAL list.
- Next Meeting
 - NMCAL meeting at NMLA meeting is Noon-2pm on the Thursday during the conference.
 - Norice will check on the prices of lunch for NMCAL at NMLA
 - A suggestion was made that the public library directors should be invited to the April meeting in Albuquerque so they can see how NMCAL operates.
- GO Bond Allocation
 - Brian asked how will the decision be made about the spending and allocation of \$900K GO Bond

- Chris read from the April 2012 NMCAL business meeting minutes: “Proposal by the Legislative Committee - A recommendation should be put forward to the Exec Committee that a group consisting of the Resource Sharing and Legislative Committees, and reps of 2 and 4-year institutions, and this group will come up with a mechanism by which recommendations for the dispensation of the 30% Bond funding. The makeup of the Executive Committee is nearly the same as that of the Resource Sharing Committee and others as listed above. Therefore this committee recommends that they come up with the mechanism and the proposals, and then they can present them to the entire membership for voting.”
- The Executive Committee needs to come up with a mechanism for the use of the 30% of GO Bond funds. The mechanism should probably include the Resource Sharing Committee. The mechanism will include the way libraries can submit proposals for how the funding is allocated. Depending on the mechanism, the Resource Sharing Committee may be recommending purchases and perhaps the Resource Sharing Committee will collect proposals about purchasing.
- The final vote for expenditures for the \$900K GO Bond funding will come before the NMCAL membership.
- There has been past discussion about purchasing things that we already purchase. These are the prime candidates for the expenditure of \$900K.
- Melveta reported that everyone currently has Academic Search Premier and CINHAL. There are 8 databases that all NMCAL members purchase, with the exception of 2 institutions. All NMCAL members are purchasing Discovery, with exception of 4 institutions.
- Information needs to be gathered about database information. Dennis suggested that if institutions are not willing to provide information about database pricing, then they won't be considered for the GO Bond joint purchase.
- Senator Morales
 - Brian spoke about Senator Morales' presentation at the last meeting and the Senator's recommendation that all library types work together with a common message.
 - Gilda suggested NMCAL needs to work more closely with NMLA in order to communicate with the other library types and their associated groups.
 - There was a discussion about the need for NMCAL leadership to meet with other library groups.
 - There was a discussion about the various Special Interest Groups (SIGs) that represent most library types. Should NMCAL look to Devon Skeele to facilitate this type of communication? Are members of SIGs the leadership in these library types, or just interested librarians?
 - Dennis suggested that NMCAL start the conversation since we are an organized group. He suggested that the Executive Committee approach Devon Skeele and have her be the official organizer of bringing the groups together to have the conversation. The meeting of the various library groups should probably happen in early summer and the meeting might include up to three people from each leadership group/SIG (public, academic, tribal, and school).
 - What would the objectives be for this meeting?
 - A state line-item for library acquisitions, including a definition of “acquisitions.”
 - A common statement should be developed, so librarians can speak about the commonality of all libraries in NM.
- Salary Survey for New Mexico Libraries
 - Melveta has been asked to put together a salary scale for academic librarians in New Mexico by her administration. Please provide information if she sends you an email.
 - It was asked that she share the information she gathers with the rest of the membership.

Meeting adjourned at 5pm